



Arrowhead Elementary District No. 75

Board of Trustees –*Regular Board Meeting*

MINUTES

Tuesday, February 21, 2023

Via Zoom

TRUSTEES PRESENT

Dustin Burns, Chair
Meghaan Bauer

Andrew Doolittle
Heather Nack-Culbreth

OTHERS PRESENT

Erin Baer, Lead Teacher
~~Billie Taylor – Lit Grant Coordinator~~
Julia Reichert
Maria Rose - Teacher

Lisa Rosberg, Co. Supt.
Cinda Self, Clerk

CALL TO ORDER

Board Chair Mr. Burns called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Mr. Burns led in the Pledge of Allegiance.

ADOPT AGENDA

Mr. Doolittle made a motion to adopt the agenda as published. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

VISITOR RECOGNITION AND WELCOME

None

PUBLIC COMMENT – NON AGENA ITEMS

None

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - December, 2022
 - January 17, 2023
 - February 06, 2023
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-86811 thru -86784, #981 thru #982 in the amount of \$37,829.19
 - Claim Warrants #-99663 thru -99661, #2829 thru #2878 in the amount of \$62,935.83
- Student Activities Report – December, 2022 in the amount of \$18,017.03

Mr. Doolittle made a motion to approve consent agenda. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.

COMMUNICATION

- a. Superintendent Report
 - Mrs. Rosberg spoke about the upcoming spelling bee and how it would be postponed till Monday.

- b. Lead Teacher Report
 - Mrs. Baer reported on upcoming ski days, due to rising cost we maybe going to Yellowstone cross cut or need to do additional fund raising. Expedition Yellowstone is on hold till April 18-21st but so thankful they are being accommodating to get us in. Express some concern about drifting happening across the main road coming in and looking at possibility of a snow fence.
- c. Literacy Grant Coordinator Report
 - None.
- d. Kitchen Committee Report
 - Mrs. Bauer updated the board on how A&E purposed 5 different plans we would like to meet in person to go over them. They expressed a suggestion that we do community meetings with a zoom component and possibly food. This may be a good thing to do around our spring program to talk about it more clearly. DA Davidson is looking into the tax impacts for the district and how to express them in a more palatable way.

ACTION ITEMS

- a. Data Breach Incident Response Plan
 - Mrs. Nack-Culbreth made a motion to assign Mr. Burns as the TRT leader, Erin Baer as the Executive leader and Public Relations, Tessa Vought as the IT & Security leader, and Cinda Self as the Human Resources contact. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.
- b. Asbestos Management Plan
 - Mrs. Bauer made a motion to appoint Aleece Decker as the person in charge of the asbestos management plan pending her acceptance. Mr. Doolittle seconded the motion. No comments. Motion carried 4-0.
- c. Gym Floor Covers
 - Tabled.
- d. Policy #5900 Salary Schedule, possibly Policy #5901-5903
 - Policy #5900 Certified Employees was discussed and majority of policy is pending collaboration with Mrs. Baer and Mrs. Rosberg to finalize what it should look like. Mr. Doolittle made a motion to change Recognition for Experience to read up to ten (10) years of outside teaching experience will be considered and a beginning teacher with no previous experience will begin at a step three (3). Mr. Burns seconded the motion. No comments. Motion carried 4-0.
 - Policy #5901 Certified Salary Schedule was presented. Mrs. Bauer made a motion to accept proposal of salary schedule with base pay at \$30,000. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.
 - Policy #5902 Classified Employees was separated out to avoid confusion. Mr. Doolittle made a motion to accept policy #5902 as written. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.
 - Policy #5903 discussion was around if needed, decided to revise with current pay as the base wage.
 - Policy #5904 was discussed and Mrs. Nack-Culbreth made a motion to read Rural Teacher Stipend and add in experience stipend from policy #5900 to included "experience within the Arrowhead District" and possibly add a master's degree stipend, keeping all stipends in policy #5904. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.
- e. Budget
 - Mrs. Self brought questions regarding bus depreciation funds being transferred to Multi-district agreement. Board would like to know what Billie has to say about the new information on what funds can be used for to increase flexibility. Tabled.
- f. Signs
 - Tabled.

BOARD REPORT/FUTURE AGENDA ITEMS

- Next Regular Board Meeting Date: March 21, 2023 with possibility of special board meeting sooner. The regular board meeting was moved up to March 14th at 6:00pm in person with a zoom option.

ACTION TO ADJOURN

Mrs. Nack-Culbreth made a motion to adjourn the meeting at 8:04pm. Mr. Burns seconded the motion. No comments. Motion carried 4-0.

Dusting Burns

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date