



# Arrowhead Elementary District No. 75

## Board of Trustees –*Regular Board Meeting*

### MINUTES

Tuesday, October 17, 2022

Library – 6:00 pm

#### TRUSTEES PRESENT

Dustin Burns, Chair  
Meghaan Bauer

Andrew Doolittle  
Heather Nack-Culbreth

#### OTHERS PRESENT

Erin Baer, Lead Teacher  
  
Chelsea Hamilton

Mollie Waldum, Co. Supt.  
Cinda Self, Clerk

Via Zoom:

#### CALL TO ORDER

Board Chair Mr. Burns called the meeting to order at 6:12 p.m.

#### PLEDGE OF ALLEGIANCE

Mr. Burns led in the Pledge of Allegiance.

#### ADOPT AGENDA

Mr. Doolittle made a motion to adopt the agenda as published. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

#### VISITOR RECOGNITION AND WELCOME

Board Chair recognized and welcomed visitor Chelsea Hamilton

#### PUBLIC COMMENT – NON AGENA ITEMS

None

#### APPROVAL OF CONSENT AGENDA

- Approval of Minutes
  - September 13, 2022
- Approve Financial Report and Balance of Claims
  - Payroll Direct Deposit and Warrants = #-86928 thru -86904 in the amount of \$31,057.98
  - Claim Warrants #-99671, #2730 thru #2773 in the amount of \$45,330.62
- Student Activities Report – August, 2022 in the amount of \$16,069.81

Mrs. Bauer made a motion to approve consent agenda. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.

#### COMMUNICATION

- Superintendent Report
  - Mrs. Waldum reported she has been in the building several times spoke to various schools about possibly having student teachers come in to a classroom. Spoke briefly on Shields Valley possibly using Harlow’s for bus drivers and may be an option for Arrowhead.

- Lead Teacher Report
  - Mrs. Bauer reported working on staffing issues and they are looking better. Very pleased with the amount of volunteers within the district. Held first MTSS Meetings to identify students with needs. Completed first visit with Tara and Craig Buscher to lay in some ground work for a successful year. There will be a carnival October 31<sup>st</sup> and plans are under way for Expedition Yellowstone as well as the Missoula Children’s Theatre in December.
- Literacy Grant Coordinator Report
  - Mrs. Taylor was not present. Mrs. Bauer reported she has been doing great keeping us in compliance.

**ACTION ITEMS**

- a. Lease Drivers
  - Mrs. Bauer made a motion to use Harlow’s for substitute drivers but changes would need to be made to contract prior to signing as we are only using them on an as needed basis. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.
- b. Para/Teaching Position
  - Mrs. Nack-Culbreth made a motion to hire Katlyn Morgan as a ½ Classroom Aide at \$15/hr. and a ½ time Literacy interventionist at \$20/hr. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.
- c. Signs
  - Tabled.
- d. Playground Proposal
  - Mrs. Nack-Culbreth spoke with Philipsburg on the cost of their playground and it was roughly \$85,00 in 2005. Townsend also recently did a new playground with grants but some out of pocket costs as well, unsure on total amount. Board decided to wait on this till more information could be gathered on possibilities of grants or other funding.
- e. HVAC System
  - Tabled.
- f. Kitchen Committee
  - The board approved the following individuals to form a Kitchen-Bond Committee, Glenda Roberts, Heather Nack-Culbreth, Erin Baer, and Chair will be Meghaan Bauer. The will try for a kick off meeting November 7, 2022.

**BOARD REPORT/FUTURE AGENDA ITEMS**

- Next Regular Board Meeting Date: November 15, 2022

**ACTION TO ADJOURN**

Mrs. Nack-Culbreth made a motion to adjourn the meeting at 7:28pm. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

Dusting Burns

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Cinda Self

\_\_\_\_\_  
Printed Name District Clerk

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date