



Arrowhead Elementary District No. 75

Board of Trustees – Regular Board Meeting

MINUTES

Tuesday, March 19, 2024

6:00pm Art Room

TRUSTEES PRESENT

Zane Curry, Chair
Meghaan Bauer – Via Zoom

Dustin Burns
Travis Alderman

OTHERS PRESENT

Lisa Rosberg, Co. Supt. – Via Zoom
Billi Taylor, Co-Principal – Via Zoom

Cinda Self, Clerk

Community Members: Byron Kassing

Audrey Dodge – Cemetery Board

Via Zoom: Jillian Yasutake

Kelly Kearney

CALL TO ORDER

Board Chair Mr. Curry called the meeting to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

Mr. Curry led in the Pledge of Allegiance.

ADOPT AGENDA

Mr. Alderman made a motion to adopt the agenda as published. Mr. Burns seconded the motion. Motion carried 4-0.

VISITOR RECOGNITION AND WELCOME

Board Chair addressed Byron Kassing and Audrey Dodge and thanked visitors for attending

PUBLIC COMMENT – NON AGENA ITEMS

Jillian Yasutake addressed the board concerning an email sent back in February concerning if policy was or wasn't handled properly as well as communication. Would like policies addressed.

Byron Kassing addressed the board as to the possibly of purchasing or getting flags donated for all classrooms.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - February 22, 2024
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants
 - #-86380 thru #-86347 and #1002 in the amount of \$63,587.11
 - Claim Warrants
 - #-99634 and #3133 thru #3175 in the amount of \$18,116.66
- Approve Student Activities Report
 - February, 2024 in the amount of \$17,883.85

Mr. Burns made a motion to approve consent agenda. Mr. Alderman seconded the motion. Motion carried 4-0.

COMMUNICATION

County Superintendent Report

- Mrs. Rosberg summed up the last month for the board. Had a great PE day at Bridger will be going again in April. Spelling Bee was February 27 went a little lengthy but had some great spellers student from Shields Valley was the winner. Next was the State Spelling Bee the winner was a 5th grader from the Bitterroot Valley. For the Co-Principal report Mrs. Rosberg let the board know that the students of Arrowhead were writing letters to the child whose mother was in a tragic accident. She had to move away to live with family members and was really excited to get hear from Arrowhead. Crosscut will be this Monday, a notice was sent out to families for signup. On April 15 the will be having a Maturation Class families will be provided an opportunity to refuse. Mr. K has started a Kind project for April; this is a project that will be writing letters to relatives, friends, etc. He has also spoken to several students interested in keeping the school newsletter going.

Co-Principal Report

- Mrs. Taylor passed out printouts of the survey results having received 32 responses. The survey showed that most did appreciate aligning school vacations with Livingston and there was definite interest in an after school program. We have three interviews scheduled for Thursday. April 16th will be the KG roundup rom 9-11, Juanita will be doing some screening hopefully the school physiologist will be present. Academic assessment piece will also be handled. Parents can call or email in for a 20 min slot. In looking at the sustainability for ELA after grant ends have started a padlet with great resources for administrators, teachers keeping all the paperwork in one location. The crosscut message will be going out, Bridger Bowl trip is slated for April 5th the registration has been extended to a hard deadline on Thursday. Parent Teacher conferences will be held on March 28th after early release into the evening then again the morning of the 29th. The sewing class with Veronica will begin in April, the older kids will work on sewing machines while the young will work on patterns, weaving, threading a needle, skill sets to increase hand sewing. Possibly brining in a financial unit for 5th-8th grade. Kelly has been working with Black Dog and D&D for field trips in May. The last activity day was cancelled for younger kids as it was not set up to be successful, administration understands parents would like them to be involved, looking into other options just takes time to set things up to schedule and structure so that it is fluid. Lisa added in that 4K/5K staff has been amazing and really coming though, as well as the rest of the staff being steadfast for us. Billi also wanted to take the time to express appreciation for all staff, subs, and support staff. The walk to read, walk to math program is going well and thanks to Chantelle Bennett has been coming to help out as well. Would like to thank them for extra efforts and flexibility. The schedule looks a different but in working with long term subs it looks promising; hopefully rest of year will go smoothly. Zane speaking for the board thanked Billi and Lisa in making improvements in short amount of time, everyone is doing a great job.

Committee Reports

- Mr. Alderman spoke on the FES Committee meeting that included Lisa, Byron, and Aleece Decker went well given timing and limited agenda, a non-agenda item was brought up about the state of safety program, what is it, can it be approved upon, need to take a fresh look at it. Some ongoing maintenance is the vapor barrier in the crawl space, the maintenance of it should be addressed. The wall behind offices had water damage due to plumbing to an outside hose bid with maintenance and repairs done quickly. In looking at the roof over the old school building to try and get into crawl space haven't been able to locate an access point. The roof looks worse over winter with no snow load may need to make an access in order to repair. Floor scrubbing machine has been repaired several times by Bruco nothing guaranteed and machine older so no parts available. Without scrubber gym floor used as cafeteria would need to be hand mopped very labor intensive and unsafe. New machine will be between \$4,000-\$5200. Next meeting will be Wednesday April 3rd.

- Grants committee didn't have much not able to meet due to staff shortages will be rescheduled to plan space grant for after school. Greater Gallatin grant for after school programs probably won't hear back in June most likely when school is out. Email was sent to board putting pause on grant seeking till next school year and do some strategic planning.
- Mr. Curry spoke on the LFS Grant took delivery of beef, chicken, some veggies. There was a test done on egg muffins for breakfast. With the help of 9 community members who will take on serving of hot breakfast instead of prepackaged foods. In the near future some local lamb will be served towards end of March. On March 27th Bar the purveyor will be in as a guest for lunch and there will also be a field trip.
- Mrs. Bauer spoke on the kitchen committee about meeting with A&E March 8th. Looked into Cushions, the brother of the last engineer to help out they have also done work or Shields Valley, they reached out to four companies and they are worth considering, we need to look at putting out to public so can move forward. The wall is up and done in the library with materials donated by Kenyon Noble putting the final cost way under original budget.

ACTION ITEMS

OLD BUSINESS

a. Kitchen

i. Freezer Purchase

- Discussion around old freezer no longer working but needed for left over and small food containers, single door 27 cbft. Different companies were looked at due to receiving of shipment and removal of old freezer.
- Mr. Burns made a motion to purchase a new freezer from Katom restaurant supply for \$4,510. Mr. Curry seconded the motion. Motion passed 4-0.

b. Grad Profile

- Mrs. Rosberg spoke on how much worked still needed to be done, will be using old vision and mission statement.
- Tabled

c. Sign

- Mr. Burns spoke on looking into two companies for renditions of the signs and quotes
- Tabled

d. 2nd Reading Policy #3141 – Student Attendance

- After lengthy discussion on policy it was finally tabled for more collaboration from Administration on presenting a final copy.

NEW BUSINESS

a. Emigrant and Chico Cemeteries – moved up in agenda to before OldBusiness

- Mrs. Dodge presented history of the cemeteries to the board; 100 years ago a quick claim deed from William Lee to School Dist. #17 was done in 1898. In 1913 a warranty deed from John Colin to School Dist. #8, through consolidation Arrowhead inherited both old cemeteries. In February of 2019 we had come and spoke with board about not being able to do a land swap due to too big a difference in land costs. After many years of trying to successfully get an appraisal on the cemeteries after speaking with Brian Wells about the project they were able to get a market analysis. Would like to present the possible purchase of cemeteries to the Park County Board to be put on the agenda. District will look into what needs to happen with old resolution concerning this issue.
- Mr. Burns made a motion to offer both cemeteries at \$5500 (the \$2750 lower market value for each cemetery) to Park County. Mr. Curry seconded the motion. Motion carried 4-0.

b. Water Testing Contract

- Discussion was around losing certified water tester in November of 2023, getting behind in testing

requirements. Found a new licensed water tester, Clearwater Solutions, who was willing to come in and get the District into compliance.

- Mr. Burns made a motion to sign contract with Clearwater Solutions for water testing. Mr. Alderman seconded the motion. Motion carried 4-0.
- c. CEP School
- Mr. Burns made a motion to approve going with the CEP program for school lunch. Mr. Alderman seconded the motion. Discussion was around will this be cost effective for the program or not, after much discussion item was tabled.
- d. 2024-2025 Calendar Options
- Mrs. Taylor presented calendars as an informational item to action to come later giving board time to look at and dive deeper if needed. Would like board to think about if 4K is appropriate for Arrowhead. Look at possibly doing 4K last 2 ½ hrs of every day only required 360 hours for accreditation. Mrs. Yasutake spoke about the benefit to families to keep 4K.
- e. Notification of Intent to Impose non voted levies
- Mr. Curry read through Notification with a total change in permissive levies being \$33,662.40 which equates to a \$7.45 increase on a \$300,000 home.
 - Mr. Burns made a motion to approve notification of intent to impose non voted levies. Mrs. Bauer seconded the motion. Motion carried 4-0.
- f. Election Notice
- This action item is actually where the board either finalizes the amount and runs a levy or decides not to. Mr. Burns thinks it is a great idea to run a levy every year.
 - Mr. Curry recommended due to agenda item not being clear that this is to set a levy amount would like the Board present this at a special session next Tuesday @ 6pm via zoom only.
 - Tabled
- g. Rural Teacher Stipend – Per Policy #5904
- Discussion around possibility of providing stipend, however with newly formed union determining teachers’ salaries for new school year is uncertain. Mr. Burns recommended taking no action however policy states By April 1st decision will be made.
 - Mr. Burns made a motion to state we will not be doing a rural teacher stipend for the 2024-2025 school year. Mr. Curry seconded the motion. Motion carried 4-0.
- h. Personnel
- i. Resignation – Hannah Lowy
 - Mr. Alderman made a motion to approve resignation of Hannah Lowy. Mr. Burns seconded the motion. Motion carried 4-0.
 - ii. Glenna Bell Orman – Administrative Assistant
 - Mr. Alderman made a motion to hire Glenna Bell Orman as the Administrative Assistant at \$18/hour for the remainder of the 2023-2024 school year. Mrs. Bauer seconded the motion. Motion carried 4-0.
 - iii. Kelly Kearney – Substitute 4/5th
 - Miss Kearney is currently attached to farm to school and has been doing class in the district under that capacity Mr. Curry stated that they were not officially married and would abstain from vote.
 - Mr. Burns made a motion to approve hiring Kelly Kearney as the 4/5th substitute with some upper class subbing as well at \$65/day. Mrs. Bauer seconded the motion. Motion carried 3-0. Mr. Alderman, Mr. Burns, and Mrs. Bauer voted yes, Mr. Curry abstained from the vote.
 - iv. Allison Vicenzi – Long Term Substitute
 - Mr. Alderman made a motion to hire Allison Vicenzi as the 4k/5k long term sub at

\$155/day then after 21 consecutive days increase to \$165/day retroactively. Mr. Burns seconded the motion. Motion carried 4-0.

- v. 2024-2025 Certified Employment Contracts
 - Clerk asked Mr. Curry for statement on agenda item to ensure accuracy of statement Mr. Curry’s response was “Mr. Curry commented on the Agenda item titled Certified Employment Contracts. His statement addressed the Trustees inability to move forward with an offer of contracts to existing certified staff for the 2024-2025 school year at this time, as the newly established Arrowhead Education Association teachers union had not communicated with the Trustees regarding a new Master Agreement between the District and the union. Mr. Curry also noted that the negotiation process associated with a Master Agreement between the District and the union could be a lengthy process. As a result, the Board would be asking council, as well as day-to-day onsite leadership, to press for more information about the unions intent with the aim to expedite the Board's ability to ensure adequate time was available to get offers out to existing staff for the 2024-2025 school year. Mr. Curry expects to have more information to share at the April 2024 Board Meeting.”
- vi. 2024-2025 Classified Employment Contracts
 - Stacey Coleman, Laura Coolack, Crystal Cropper, Sam Duffy, and Sam Hungerford
 - Mr. Burns made a motion to extend existing contracts to Stacey Coleman, Laura Coolack, Crystal Cropper, Sam Duffy, and Sam Hungerford for the 2024-2025 school year. Mr. Alderman seconded the motion. Motion carried 4-0.
- vii. 2024-2025 Food Service Manager Contract
 - Discussion around number of hours, longevity with district and no change in base pay. Continued discussion around attaching an exhibit or job description to go with contract that has clearly defined tasks and duties.
 - Mr. Burns made a motion to extend contract to Glenda Roberts with a \$1500 experience stipend plus duties reduced to 30hrs. with added clear duties description for the 2024-2025 school year. Mrs. Bauer seconded the motion. Motion carried 4-0.
- viii. 2024-2025 Business Manager Contract
 - Mr. Bauer made a motion to approve contract for Cinda Self, Business Manager at \$24/hour. Mr. Alderman seconded the motion. Motion carried 4-0.

BOARD REPORT/FUTURE AGENDA ITEMS

- Special Board Meeting Tuesday, March 26, 2024 at 6pm via zoom
- Next Regular Board Meeting Date: April 16, 2024 at 6pm in Art Room

ACTION TO ADJOURN

- Mr. Burns made a motion to adjourn the meeting at 9:48pm. Mr. Alderman seconded the motion. Motion carried 4-0.

Zane Curry

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date