



## Arrowhead Elementary District No. 75

### Board of Trustees – *Special Board Meeting*

#### MINUTES

Thursday, June 29, 2023

6:00pm Library

#### TRUSTEES PRESENT

Dustin Burns, Chair  
Meghaan Bauer

Zane Curry  
Heather Nack-Culbreth

#### OTHERS PRESENT

Lisa Rosberg, Co. Supt.

Cinda Self, Clerk – Via Zoom

Tessa Murphy-Vought - Teacher

#### CALL TO ORDER

Board Chair Mr. Burns called the meeting to order at 6:14 p.m.

#### PLEDGE OF ALLEGIANCE

Mr. Burns led in the Pledge of Allegiance.

#### ADOPT AGENDA

Mrs. Bauer made a motion to adopt the agenda as published. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.

#### VISITOR RECOGNITION AND WELCOME

No visitors.

#### PUBLIC COMMENT – NON AGENA ITEMS

None

#### APPROVAL OF CONSENT AGENDA

- Approval of Minutes
  - May 16, 2023
- Approve Financial Report and Balance of Claims
  - Payroll Direct Deposit and Warrants = #-86700 thru -86673, #987-989 in the amount of \$43,955.81
  - Claim Warrants #-99654 and, #2943 thru #2972 in the amount of \$53,403.30
- Approve Student Activities Report
  - May, 2023 in the amount of \$16,801.24
- Out of District Students – MB, BL, BL, CB, KB
- 1<sup>st</sup> Reading Policy #5331 Insurance Benefits

Discussion was had around Out of District Students. Mrs. Bauer made a motion to approve consent agenda. Mr. Burns seconded the motion. Motion carried 4-0.

## COMMUNICATION

### County Superintendent Report

- Mrs. Rosberg spoke on placing ads in the Livingston and Bozeman paper originally then revamping them based on remaining needs and will repost in both papers again to try and get remaining positions filled. Our Audit was approved by OPI, NAPT testing will be held in February and will look a little different for students as we won't have to take the SBAC testing since participating in a pilot program. Spoke about the current new hires on the agenda.

### Lead Teacher Report

- Mrs. Murphy-Vought spoke on utilizing the Shane Center again instead of the Missoula Children's Theatre for the next school year. The theatre week will be the 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup> with students bussed into Livingston on the 28<sup>th</sup> & 29<sup>th</sup> for final rehearsals with a performance the 29<sup>th</sup> and 30<sup>th</sup>. Will look into how we can run the concessions to generate revenue to pay for continuation of program.

### Literacy Grant Coordinator Report

- None.

### Kitchen Committee Report

- None.

## ACTION ITEMS

### a./b. Housing/Kitchen

- Discussion around where exactly to begin and what we are wanting. Decided to create housing committee to include Mrs. Bauer, and Mr. Curry and will ask if any community members would like to join.

### c. Farm to School

- Discussion on final draft which was finalized by panel of staff and Farm to School.
- Mrs. Bauer made a motion to approve the Farm to School Contract for the 2023-2024 school year. Mrs. Nack-Culbreth seconded the motion. Motion carried 4-0.

### d. 2023-2024 School Calendar

- Discussion on the need to switch a day due to the Theatre week being added into calendar.
- Mr. Curry made a motion to approve the 2023-2024 School Calendar by adding in a school day for the Sept. 29<sup>th</sup> theatre day with administration working out changing out the PIR day if needed. Mrs. Bauer seconded the motion. Motion carried 4-0.

### e. 2023-2024 High Needs paraprofessional Contract

- Mrs. Bauer made a motion to hire Stacey Coleman as the high Needs paraprofessional for the 2023-2024 school year at \$18/hour. Mr. Curry seconded the motion. Motion carried 4-0.

### f. 2023-2024 Potential Teachers

- Mrs. Nack-Culbreth made a motion to hire Jennifer Volk as the 1<sup>st</sup> and 2<sup>nd</sup> grade teacher on the salary schedule Step 10, Lane F in the amount of \$46,737 for the 2023-2024 school year. Mrs. Bauer seconded the motion. Motion carried 4-0.

### g. 2023-2024 Potential Principal

- Mrs. Bauer made a motion to hire Bianca Mar-Elia as a teacher on the salary schedule Step 6, Lane F in the amount of \$41,536 with an Administrative Principal Stipend of \$15,000 for the 2023-2024 school year. Mr. Curry seconded the motion. Motion carried 4-0.

### h. 2023-2024 Potential Employment contingent upon the emergency Authorization of Employment

- Mrs. Rosberg explained the situation of having placed ads in the paper and we are not getting any applicants that we can apply for the emergency authorization of employment in August and

contingent on no other applicants we would like to hire Addie Webber for the position.

- Mrs. Nack-Culbreth made a motion to hire Addie Webber as a teacher on the salary schedule Step 3, Lane A in the amount of \$ 32,780 contingent upon the emergency Authorization of employment for the 2023-2024 school year. Mr. Curry seconded the motion. Motion carried 4-0.

i. Summer Help possible positions

- Due to the loss of our lead teacher discussion was around whom would be best to provide support for the school during the summer months for parents/community members to reach out to along with other administrative duties.
- Mr. Curry made a motion to give Tessa Murphy-Vought a stipend for administrative work from June 10<sup>th</sup> thru the first day of school in the amount of \$3,600. Mrs. Nack-Culbreth seconded the motion. Motion carried 4-0.

j. Math Curriculum

- Tabled board would like staff to look at proposed curriculum in another district.

k. Void Warrants over year old

- Auditors recommended voided any warrants over a year old. Board discussed and agreed.
- Mr. Curry made a motion to void outstanding warrants #2302, #2318, #2471, and #2586 that are over one year old. Mrs. Nack-Culbreth seconded the motion. Motion carried 4-0.

l. Bonus

- Discussion by board around stipends, bonus, and gifts and what had been done in past and how best to proceed.
- Mr. Curry made a motion to Pay \$750 to Coolack, Roberts and Self; \$500 to Duffy; for a great school year. Mrs. Bauer seconded the motion. Motion carried 4-0.

m. Set Budget Meeting Time & Date (no later than Aug. 25<sup>th</sup>)

- Mrs. Nack-Culbreth made a motion to set the budget meeting and regular board meeting together on Tuesday, August 1, 2023 at 5:30pm. Mr. Curry seconded the motion. Motion carried 4-0.

**BOARD REPORT/FUTURE AGENDA ITEMS**

- Next Regular Board Meeting Date: August 1, 2023.

**ACTION TO ADJOURN**

Mrs. Nack-Culbreth made a motion to adjourn the meeting at 9:03pm. Mr. Curry seconded the motion. Motion carried 4-0.

Dustin Burns

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date