



## Arrowhead Elementary District No. 75

### Board of Trustees –*Regular Board Meeting*

#### MINUTES

**Tuesday, September 17, 2024**

**6:00pm Library**

#### **TRUSTEES PRESENT**

Zane Curry, Chair  
Edward Fisher

Travis Alderman, Vice-Chairman

#### **OTHERS PRESENT**

Cinda Self, Clerk  
Johanna Osborn, Principal

Byron Kassing

**Via Zoom:** Lisa Rosberg, Co. Supt.  
Amber Marks

Kelly Kearney  
Jackie Tiffany

#### **CALL TO ORDER**

Board Chair Mr. Curry called the meeting to order at 6:06 p.m.

#### **PLEDGE OF ALLEGIANCE**

Mr. Curry led in the Pledge of Allegiance.

#### **ADOPT AGENDA**

Mr. Alderman made a motion to adopt agenda. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

#### **VISITOR RECOGNITION AND WELCOME**

Welcome to all those in person and zoom attendees.

#### **NEW TRUSTEE APPOINTMENT**

Tabled

#### **PUBLIC COMMENT – NON AGENDA ITEMS**

- None.

#### **APPROVAL OF CONSENT AGENDA**

- Approval of Minutes
  - Corrected copy of July 18, 2024
  - August 20, 2024
  - August 23, 2024
- Approve Financial Report and Balance of Claims
  - Payroll Direct Deposit and Warrants = #-86118 thru -86098, in the amount of \$19,925.74
  - Claim Warrants Claim Warrants #3283 thru #3284 in the amount of \$31,858.01
- Approve Student Activities Report
  - August 2024 in the amount of \$15,947.28

Mr. Curry commented that the correction to the July 18<sup>th</sup> board meeting minutes was the approval of Mr. Osborn for the technology coordinator. Mr. Curry also wanted make a statement concerning the Student Activities

Account to thank Walter & Regina Wunch for their \$2500 contribution last year that has helped reach this year's goal for the Shane Center theatre week. Then concerning the \$1967.80 balance in the Yellowstone Expedition account will go towards this year's Yellowstone trip in November. Lastly asked Mrs. Osborn to work with Mr. K and the student council to reintroduce students to the student activities and how they work and to possibly shift funds to other accounts.

Mr. Alderman made a motion to approve the consent agenda. Mr. Curry seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

## COMMUNICATION

### Superintendent Report

- Mrs. Rosberg spoke about attending a workshop by MT Small Schools learning a lot about the Early Lit Program and also about a Teacher Hub providing different courses for staff if needed. We are actually looking good through OPI's eyes. The accreditation tool that rolled out last year is now in Phase 2 and once complete will only need updated every 3 years. We may wish to revise Phase 1 as it was done quickly. Sent Mr. Curry a spreadsheet on historical data on budgets by county schools. Just a note approx. 4 KG and 26 1<sup>st</sup>-8<sup>th</sup> grade Arrowhead District Students are being homeschooled. As we will see later there are 15 k-8<sup>th</sup> grade Arrowhead District Students attending Livingston. We have seen an increase in attendance in the Private Schools in the county as compared to homeschoolers last year.

### Principal Report

- Mrs. Osborn let the Board know that Sara Tiffany was here last week on the TISS Grant which we were awarded approx. \$53,000 for curricular resources. She was very pleased with the Middle School setup. Kids Club – Is rolling right along. We want to let parents know that there are opportunities to volunteer on Thursdays from 4-5:30 helping with sports. They are currently focusing on basketball as we have the full outdoor court and indoor half court. Students are splitting time between the two courts. Sept 13 Activity Day – We researched the Yellowstone Flood of 2022. Welcomed Mr. Joel Cahoon who is a water resource expert and former engineering professor at MSU. He did a water flow activity with students using a homemade flow box. We then went to Mallard's Rest which has recently reopened to view the changes in river flow that Mr. Cahoon taught them about as well as for a nature scavenger hunt. Shane Center Week – September 23-28. Performances are open to the communities. Performances are Friday, Sept. 27 at 6:30, and Saturday, Sept. 28 at 2:00. The production is Cindy Lou, a Western Cinderella. PTO is looking for volunteers to help run concessions and make goodies for the Bake Sale. If anyone is interested in participating, please reach out to Jillian Yasutake, Chantelle Bennett, Johanna Osborn, or Melissa Cahoon.

### Committee Reports

- **Grants Committee** – Mrs. Osborn let the Board know their first meeting will be Sept. 18<sup>th</sup> and will have more to report next month.
- **Kitchen Committee** – Mr. Kassing commented on the box (interior portion) of the kitchen should be complete by the 23<sup>rd</sup>. We received the tilt skillet as well as other equipment that is on site just not installed yet due to some parts or needing finishing touches on electrical. We will move previous kitchen from the gym back into the new box once complete.
- **Finance Committee** – Mr. Curry commented the committee met on Sept. 4<sup>th</sup> and the key items where 1. Present to Trustees monthly what was spent and what projections are. 2. We have some OPI Supply Chain Assistant funds remaining that work like the Local Food Grant funds so we will be able to use them to continue those efforts.
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## ACTION ITEMS

### OLD BUSINESS

- None

## NEW BUSINESS

### b. Personnel

#### i. Addie Weber - Paraprofessional

- Mrs. Osborn informed the board that previous employee Addie Weber is still working through her education program and looking forward to student teaching soon but missed the students and school. Will be doing classroom support throughout the school as needed.
- Mr. Alderman made a motion of the hiring of Addie Weber as part-time paraprofessional at \$20/hour. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

#### ii. Veronica Turek – Paraprofessional

- Mrs. Osborn informed the board that Veronica Turek originally came in to see if she would like to sub and loved the school and requested full time employment. She had been helping with the Basketball program, KG AM, and with Miss Marks in the PM.
- Mr. Alderman made a motion of the hiring of Veronica Turek as a full time paraprofessional at \$18/hr. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

#### iii. Bruce Lay – PE Paraprofessional

- Mrs. Osborn informed the board that Coach Lay is excited about helping with PE and has some great ideas for the program.
- Mr. Alderman made a motion of the hiring of Bruce lay as the PE Paraprofessional at \$18/hr. for 4 hours on Thursdays. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

#### iv. Substitute Teachers

- Mrs. Osborn informed the board we still have a few inquiries out for substitutes but looking promising.
- Mr. Alderman made a motion to approve 2024-2025 Arrowhead Substitute List last updated Sept. 4, 2024. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

### c. 2024-2025 Transportation – Wage and Training costs

- Discussion surrounded wages and what if any training costs could be provided with some assurance they will remain employed with Arrowhead once trained.
- Mr. Alderman made a motion to approve 2024-2025 Transportation wage at \$35/hour and to post job listing for certified licensed bus driver. Mr. Fisher seconded the motion. Mr. Kassing made moment of possibly paying \$30/hr. + \$5/hr. bonus at end of year if training needed as an incentive to stay. Motion carried 3-0 (Curry, Alderman, Fisher).

### d. 2024-2025 Out-of-District Attendance Agreements for Livingston

- Mr. Alderman made a motion to approve the 2024-2025 Out-of-District Attendance Agreements for Livingston (SW, HW, GW, CG, EG, CK, LP, LS, HP, DB, KF, TK, DC, AP, CE & EP). Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

## BOARD REPORT/FUTURE AGENDA ITEMS

- Mr. Curry commented that last spring the suggestions by Mary Anne Keyes to acquire board training and the idea of a town hall meeting using the past list of electors to invite community to a meeting. Mr. Alderman was interested in the idea but concerns were getting community to actually be involved, cost associated with mailing and meeting, and right now a lot of other promotional pamphlets are in the mail and may get tossed

inadvertently without even looking at what it was for. Mr. Curry would like to keep brain storming ideas to try to reach community by giving a several opportunities to be involved.

- Next regularly scheduled Board Meeting Date: October 22, 2024 at 6pm.

### **ACTION TO ADJOURN**

Mr. Alderman made a motion to adjourn the meeting at 7:12pm. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

Zane Curry

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date