



Arrowhead Elementary District No. 75

Board of Trustees – *Special Board Meeting*

MINUTES

Monday, August 21, 2023

6:00pm Library

TRUSTEES PRESENT

~~Dustin Burns, Chair~~
Meghaan Bauer

Zane Curry
Heather Nack-Culbreth

OTHERS PRESENT

Lisa Rosberg, Co. Supt.
Bianca Mar-Elia – Principal/Teacher
Tessa Murphy-Vought - Teacher

Cinda Self, Clerk
Laura Coolack – Bus Driver
At 7:14pm Sean Batura – Livingston Enterprise

CALL TO ORDER

Board Vice-Chair Mrs. Nack-Culbreth called the meeting to order at 6:16 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Nack-Culbreth led in the Pledge of Allegiance.

ADOPT AGENDA

Mrs. Bauer made a motion to adopt the agenda as published. Mr. Curry seconded the motion. No comments. Motion carried 3-0.

VISITOR RECOGNITION AND WELCOME

Thank you to visitors for attending

PUBLIC COMMENT – NON AGENA ITEMS

None

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - May 16, 2023, June 29, 2023, July 18, 2023, August 1, 2023, and August 16, 2023
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-86672 thru -86586, #990-995 in the amount of \$120,267.27
 - Claim Warrants #-99653 thru -99648 and, #2973 thru #3022 in the amount of \$149,935.24 plus 6 claims cancelled in 6/23 #101171, 101358, 101644, 101722, 1960, 101334 for a total of \$784.74
- Approve Student Activities Report
 - June, 2023 in the amount of \$15,681.64
 - July, 2023 in the amount of \$15,682.04

Mrs. Bauer made a motion to approve consent agenda. Mr. Curry seconded the motion. Motion carried 3-0.

COMMUNICATION

County Superintendent Report

- Mrs. Rosberg spoke on having filled all positions needed and finding teacher/admin place to live. This should alleviate stress on teachers. Most likely won't need Billie Taylor for next year but great to have her as a mentor this year. Bianca Mar-Elia came and jumped right in. Crystal Cropper will need to go to ½ time due to family needs and will be available to help train new para. .

Principal Report

- Mrs. Mar-Elia gave an overview of moving all forms to a principal email address so they are available for any administrator. Master schedule is coming together, all rooms have a first aid kit and all staff has a walkie-talkie for communication purposes. Have Greg Coleman doing some new maps for evacuation & anything else needed. Went over getting door bell, locks, and cameras all running good.

Literacy Grant Coordinator Report

- None.

Kitchen Committee Report

- Mrs. Bauer reported they are basically on hold till decide what we may/may not want to do with teacher housing.

ACTION ITEMS

Old Business

a. Kitchen

- Discussion around asking a contractor to walk around and give another opinion on potential options.

b. 2nd Reading Policy #5331 Insurance Benefits

- Mrs. Bauer made a motion to approve policy #5331 Insurance Benefits. Mr. Curry seconded the motion. Motion carried 3-0.

New Business

c. 1st Reading Policies;

i. *Policy #3224 – Student Dress*

- Discussion had on how policy states specific regulations may be found in the student handbook.
- Mr. Curry made a motion to not change any wording in policy #3224. Mrs. Bauer seconded the motion. Motion carried 3-0.

ii. *Policy #3630 – Cell Phones and other Electronic Devices*

- Discussion on changing wording to match handbook
- Mrs. Nack-Culbreth made a motion to change wording in policy #3630 to align with student handbook. Mr. Curry seconded the motion. Motion carried 3-0.

iii. *Policy #4301 – Visitors to School*

- Discussion on adding verbiage to policy.
- Mrs. Bauer made a motion to add wording to policy #4301. Mr. Curry seconded the motion. Motion carried 3-0.

iv. *Policy #5430 – Volunteers-Chaperones*

- Discussion on who has to be fingerprinted.
- Mr. Curry made a motion to not change any wording in policy #5430. Mrs. Bauer seconded the motion. Motion carried 3-0.

v. *Policy #5122 – Fingerprints and Criminal Background Investigations*

- Discussion on how often fingerprints should be retaken.
- Mr. Curry made a motion to change wording of policy #5122. Mrs. Bauer seconded the motion. Motion carried 3-0.

d. Personnel/Hiring

i. Billie Taylor 4th/5th Grade Teacher

- Mrs. Bauer made a motion to hire Billie Taylor as the 4th/5th grade teacher to help new teacher under emergency authorization for the 2023-2024 school year. Mr. Curry seconded the motion. Motion carried 3-0.
- ii. Katelyn McClure 4th/5th Grade Teacher
 - Mr. Curry made a motion to hire Katelyn McClure as the 4th/5th grade teacher under an emergency authorization certificate from OPI for the 2023-2024 school year. Mrs. Bauer seconded the motion. Motion carried 3-0.
- iii. Michelle Bryant Literacy Interventionist and Para educator
 - Mrs. Bauer made a motion to hire Michelle Bryant as the Literacy Interventionist and Para educator for the 2023-2024 school year. Mr. Curry seconded the motion. Motion carried 3-0.
- e. 4K Student - JS
 - Mrs. Bauer made a motion to approve JS as a 4K student under exceptional circumstances stated in policy. Mr. Curry seconded the motion. Motion carried 3-0.
- f. Food Service Meal Costs
 - Discussion on food service costs for district and other districts and why need for increase.
 - Mr. Curry made a motion to increase student meal costs for a student breakfast to \$2/meal and student lunch to \$4/meal. Mrs. Bauer seconded the motion. Motion carried 3-0.
- g. Contract for Audit
 - Tabled.
- h. TFS
 - Mrs. Bauer made a motion to accept the TFS as presented for submission. Mr. Curry seconded the motion. Motion carried 3-0.
- i. Budget
 - Mrs. Bauer made a motion to accept the budget as presented for submission. Mr. Curry seconded the motion. Motion carried 3-0.

BOARD REPORT/FUTURE AGENDA ITEMS

- Next Regular Board Meeting Date: September 26, 2023 at 6pm.

ACTION TO ADJOURN

Mrs. Bauer made a motion to adjourn the meeting at 9:10pm. Mr. Curry seconded the motion. Motion carried 3-0.

Heather Nack-Culbreth
Vice Board Chair

Signature

Date

Cinda Self
Printed Name District Clerk

Signature of District Clerk

Date