



Arrowhead Elementary District No. 75

Board of Trustees –*Regular Board Meeting*

MINUTES

Tuesday, April 19, 2022

Library – 6:00 pm

TRUSTEES PRESENT

Dustin Burns, Chair
Meghaan Bauer

Andrew Doolittle
Heather Nack-Culbreth

OTHERS PRESENT

Jill Iverson, Principal
Erin Baer, Dean of Students
Rachel Jones-Farm to School

~~Mollie Waldum, Co. Supt.~~
Cinda Self, Clerk
Laura Coolack-Bus Driver

Via Zoom:

CALL TO ORDER

Board Chair Mr. Burns called the meeting to order at 6:06 p.m.

PLEDGE OF ALLEGIANCE

Mr. Burns led in the Pledge of Allegiance.

ADOPT AGENDA

Mrs. Bauer made a motion to approve the agenda with change separating item r into items r and s. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.

VISITOR RECOGNITION AND WELCOME

Visitors were recognized and welcomed.

PUBLIC COMMENT – NON AGENA ITEMS

None

APPROVAL OF CONSENT AGENDA

- a. Approval of Minutes
 - March 15, 2022
- b. Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-87147 thru -87116 and #967 thru #968 in the amount of \$54,298.71
 - Claim Warrants #-99688 thru #-99687 and #2610 thru #2628 in the amount of \$33,517.79

Mrs. Nack-Culbreth made a motion to approve consent agenda. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

COMMUNICATION

- c. Superintendent Report
 - Mrs. Iverson reported on the fence being fixed by the county upcoming Earth day and all the

activities planned. Handed out testing schedule and updated board on all the fun break sessions and wording to make it as stress free as possible like calling it “May the scores be with you” instead of testing day. Livingston Library and MT Shakes will be coming up soon as well as the spring program which will be held on May 4th. Have the literacy budgeted almost complete for next year. The iPad mini and cart are being set up so we will be getting the iPad’s ready. Read night will be May 26th information will be given out to parents, possible Cowboy poetry, this will be a title night to help educate on how to help kids read more. June 1st will be the field trip to Gardiner for field days and KG graduation will be June 7th most likely at 3pm.

d. Lead Teacher Report

- Mrs. Baer added KG roundup was last week and we had 4 kiddos attend we are planning for 5 in the 4K program. This activity helps with planning and completes the child find requirements. Last days for school councilor intern Dana Jones. She did a great job and we are looking to partner with the program again next year possibly 2 days/week for social and emotional work with students.

ACTION ITEMS

e. Farm to School

- Rachel Jones spoke on the farm to school program with several options available to the school. Once we determine staff involvement we will be looking into possibly starting the Harvest of the Month program and also doing some strategic planning on the possibility of a kitchen.

f. 2510-Wellness Policy

- Mrs. Bauer made a motion to approve Policy #2510. Mr. Doolittle seconded the motion. No comments. Motion carried 4-0.

g. Kitchen

- Discussion was surrounded on calls to engineering firms they will be getting back to us later. Rachel Jones gave us the number for a Bozeman firm that helped do a commercial kitchen. No action taken.

h. 2nd reading Policy #1903, #1905, and #7336

- Mr. Doolittle made a motion to approve Policies #1903, #1905, and #7336. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

i. Transportation

- Laura Coolack informed the board on new requirements needed for the bus.
- Mrs. Bauer made a motion to purchase the new arm requirement with signs. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.

j. Health Insurance

- Tabled

k. 2022-2023 School Calendar

- Mr. Doolittle made a motion to approve the 2022-2023 School Calendars. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

l. 2022-2023 Certified Employment Contracts/Assignments

- Mr. Doolittle made a motion to approve the following 2022-2023 contracts; Erin Baer \$44,292, Tessa Murphy-Vought \$35,659, Julia Reichert \$14,415.50, Maria Rose \$37,176, and Non-Renew Marianne Marchette and Aaron Wolters. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

m. 2022-2023 Extra Duty Stipends

- Mrs. Bauer made a motion to approve the following 2022-2023 extra duty stipends; Erin Baer \$400 Student Council Stipend and Tessa Murphy-Vought \$3600 IT Coordinator, \$600 Testing Coordinator. Mr. Doolittle seconded the motion. No comments. Motion carried 4-0.

n. 2022-2023 Classified Employment Contracts

- Mrs. Nack-Culbreth made a motion to approve the following 2022-2023 classified employee contracts; Laura Coolack-Bus Driver \$20/hour, Crystal Cropper-Paraprofessional \$15/hour, Johanna Lowy-Paraprofessional \$15/hour, Kim Newhouse-SPED Paraprofessional \$17/hour, Julia Reichert-Literacy

- coach \$20/hour. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.
- o. 2022-2023 Substitute Salaries/List of Subs
 - Mrs. Bauer made a motion to approve the 2022-2023 substitute pay at \$60 for ½ day (1-4 hours) and \$120 for a full day (over 4 hours) and the list of substitutes. Mr. Nack-Culbreth seconded the motion. No comments. Motion carried 4-0.
 - p. 2022-2023 Food Service Manager Contract
 - Mr. Doolittle made a motion to approve the 2022-2023 Food Service Manager contract for Glenda Roberts at \$32,300. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.
 - q. 2022-2023 Business Manager Contract
 - Mr. Doolittle made a motion to approve the 2022-2023 Business Manager contract for Cinda Self at \$45,760. Mr. Burns seconded the motion. No comments. Motion carried 4-0.
 - r. Employee Complaint
 - Tabled
 - s. 2022-2023 Superintendent Contract
 - Tabled
 - t. Covid
 - No Action.

ACTION OTHER

- None.

BOARD REPORT/FUTURE AGENDA ITEMS

- Next Special Board Meeting Date: Thursday April 28, 2022 at 7:00pm via zoom.
- Next Regular Board Meeting Date: May 17, 2022 @ 6pm

ACTION TO ADJOURN

Mrs. Nack-Culbreth made a motion to adjourn the meeting at 8:29pm. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0.

Dusting Burns		
Board Chair	Signature	Date
Cinda Self		
Printed Name District Clerk	Signature of District Clerk	Date