



Arrowhead Elementary District No. 75

Board of Trustees –*Regular Board Meeting*

MINUTES

Tuesday, May 16, 2023

6:00pm Library

TRUSTEES PRESENT

Dustin Burns, Chair
Meghaan Bauer – Via Zoom
Zane Curry

Andrew Doolittle
Heather Nack-Culbreth

OTHERS PRESENT

~~Erin Baer, Lead Teacher~~
~~Billie Taylor – Lit Grant Coordinator~~

Lisa Rosberg, Co. Supt. – Via Zoom
Cinda Self, Clerk

Tessa Murphy-Vought - Teacher
Laura Coolack – Bus Driver

Maria Rose – Teacher – Via Zoom
Chase Rose – Via Zoom

CALL TO ORDER

Board Chair Mr. Burns called the meeting to order at 6:13 p.m.

PLEDGE OF ALLEGIANCE

Mr. Burns led in the Pledge of Allegiance.

ADOPT AGENDA

Mrs. Nack-Culbreth made a motion to adopt the agenda with change moving Housing and Signs up before Consent agenda on the agenda. Mr. Doolittle seconded the motion. No comments. Motion carried 4-0.

VISITOR RECOGNITION AND WELCOME

Welcome to Chase Rose and staff members.

PUBLIC COMMENT – NON AGENA ITEMS

None

ACTION ITEMS

a. Housing

- Mrs. Rose introduced Chase Rose, who is a Bannack principal campaign specialist.
- Chase Rose thanked board for time and gave a brief background. Hitting some highlights as well as a few downsides with working with Habitat for Humanity. If have fully vested volunteers could be rewarding but if not cost could go up. If Board moves forward with Habitat for Humanity Chase would put out 10-20 key donor list to see if we would have sufficient support to moving forward. There may be a possibility of using his services that are retained by Habitat to keep costs down. In order to proceed we would have to attach ourselves with habitat fully as donors like to see organizations working together. Discussion on what type of homes, either stick built, tiny home, cabins. All of which have been done before so it didn't seem to matter what direction we took.
- The board discussed the possibility of including the kitchen in with the housing project. Chase stated this could potential be done and could ask donors but there would be a higher probability of funding doing just the housing project.
- Mrs. Rosberg also spoke of working with the Arthur Blank Foundation ANB West, NYEF, etc. Generally

there has been a strong interest in helping rural schools. Asked if Chase works with these organizations as well, and he said yes generally work with anyone as long as we all believe in it but still felt housing alone would win the day. Zane Curry asked if he could help with a vision to try to sell doing both projects. Chase spoke about investors filling the gap between grants, cash, loans, etc. The good thing about the housing project is it's not a 30-40 million dollar project.

- Board Chair asked next steps to get going, Chase said What are the priorities? If housing then consider partnership with Bannock & Habitat. If Kitchen, then possibly use Bannock to support us.
- Board Chair – Can you talk to Habitat to see how Bannock's fees would pan out to proceed? Chase responded yes, but any clarity from the board on project would also be helpful.

Tabled

e. Signs

- Mrs. Vought presented signs made by the middle schoolers. They were asked to sketch current sign then explain what their signs colors and materials would be.
- After going through all the pictures presented the board discussed type of material to be used, size, possibility of combining two designs and size of sign.

Mr. Doolittle made a motion to approve a dome shaped metal sign approx. 6' with arrowheads on tips of posts holding sign up including notches on posts to add events underneath. Mrs. Bauer seconded the motion. Motion carried 4-0.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - April 25, 2023
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-86728 thru -86701, #985-986 in the amount of \$43,307.23
 - Claim Warrants #-99655 and, #2919 thru #2941 in the amount of \$40,985.27
- Approve Student Activities Report
 - April, 2023 in the amount of \$16,800.78
- TR-6 Bus Route Reimbursement Claim
- Canvass the votes
 - Livingston High School Trustee representing Arrowhead for 93) year term. Emily Fabich – 309 votes, Druska Kinki – 106 votes
 - General Fund Levy – 232 For/ 220 Against
- Certification of Trustee by Appointment
 - Zane Curry – 1 year term
 - Dustin Burns – 1 year term
- Approval of Ratification of All Actions by Present Board

Mrs. Nack-Culbreth made a motion to approve consent agenda. Mr. Doolittle seconded the motion. Motion carried 4-0.

ORGANIZATION OF NEW BOARD

- Swearing of Trustees
 - Mrs. Rosberg, County Superintendent swore in appointed trustee Zane Curry for a one year term and appointed trustee Dustin Burns for a one year term.
- Election of Chairperson
 - Mrs. Nack-Culbreth made a motion to appoint Dustin Burns as chairperson. Mr. Curry seconded the motion. All in agreement, Dustin made comment this would be his final year on the board. Motion carried 5-0.
- Election of Vice Chairperson
 - Mr. Burns made a motion to retain Heather Nack-Culbreth as the vice-chairperson. Mrs. Bauer seconded the motion. All in agreement. Motion carried 5-0.

- Appointment of Clerk of the Board
 - Mrs. Bauer made a motion to appoint Mrs. Self as the clerk of the board. Mrs. Nack-Culbreth seconded the motion. Motion carried 5-0.
 - Mrs. Rosberg, County Superintendent swore in appointed clerk Cinda Self.

COMMUNICATION

Superintendent Report

- Mrs. Rosberg spoke on county meeting where they would like to offer \$25/hour to hire and retain good classified staff however that is not possible in a school setting but were hoping to at least make \$20/hr a baseline to attract good para's. We will be trying to develop a classified matrix throughout the New Year. Was very excited about the levy passing.

Lead Teacher Report

- Mrs. Baer submitted a report to the board. Family engagement Night May 23rd at 6pm. Out of district agreements went out to district families to be approved in June. State testing is almost complete, individual results will be sent home. Benchmark testing is almost complete and will be sent home at the end of the year. Staff is scheduled to work with Billi during our last PIR day to analyze data for the grant. Some upcoming events are 4th grade Dailey lake day Thursday, May 18th, Gardiner Track and Field Day May 24th and Kindergarten Graduation, June 6, 3pm.

Literacy Grant Coordinator Report

- None.

Kitchen Committee Report

- For a duplex it would cost roughly \$250 up to \$300/sq ft., Cost of well and septic was not talked about.

ACTION ITEMS

a./b. Housing / Kitchen

- Board chair wanted to find a direction to move forward with. Discussion surrounded working with Habitat and the feasibility study and potentially meshing the kitchen piece at a later point especially once farm to school can come on board. Recap on providing 2 – 3 (1200sqft) homes to provide housing to try and obtain and retain staff. Based on numbers it looks more feasible to go with a modular/cabin prefab as it was approx. \$420,000 within 18 months on the high end as opposed to \$360,000-\$720,000 stick built. Kitchen committee will focus on basic plan.
- Tabled

c. Farm to School

- Farm to School committee met to work through agreement. Requests to table agreement until final edits are made to draft.
- Tabled.

d. School Election

- Discussion was on pros/cons of having county do the mail ballot for us next year.
- Mr. Doolittle made a motion to approve the resolution for the Park County Election Office to run the mail ballot for all Fiscal year 2024 elections. Mr. Burns seconded the motion. No comments. Motion carried 5-0.

f. 2023-2024 School Calendar

- School calendar presented that aligns with Livingston's spring break.
- Mrs. Bauer made a motion to approve the 2023-2024 School Calendar. Mr. Burns seconded the motion. No comments. Motion carried 5-0.

g. Audit

- Mrs. Self-presented the finding by the Auditors for the FY22 Audit.
- Mr. Doolittle made a motion to approve audit as submitted. Mr. Burns seconded the motion. Comments were made on how great it was to have so few findings. Motion carried 5-0.

h. Health Insurance

- Due to the rise in insurance cost to help staff suggested we increase monthly amount district will pay to cover highest individual premium. Board discussed and agreed.
- Mrs. Bauer made a motion to increase the districts contribution to the monthly premium of health/dental/vision to \$700/month. Mrs. Nack-Culbreth seconded the motion. Motion carried 5-0.

i. 2023-2024 Paraprofessional Contract

- Discussion around current paraprofessional who makes two different amounts but has several duties outside scope of job title. Tried to think of different levels of paraprofessional that would make sense but in end due to no current classified matrix the board decided on individual cases. Matrix will be put together for presentation at a later date.
- Mrs. Bauer made a motion to approve Crystal Cropper, Paraprofessional at \$20/hr. and any new potential para's at a range of \$16-\$18 depending on experience. Mr. Curry seconded the motion. Motion carried 5-0.

j. 2023-2024 Potential Staff

- Tabled

BOARD REPORT/FUTURE AGENDA ITEMS

- Next Regular Board Meeting Date: June 20, 2023.

ACTION TO ADJOURN

Mrs. Bauer made a motion to adjourn the meeting at 8:24pm. Mrs. Nack-Culbreth seconded the motion. No comments. Motion carried 5-0.

Dusting Burns

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date