



Arrowhead Schools

Board of Trustees Meeting

Minutes



School Library

Tuesday, January 17, 2023

6:00 pm

- I. **CALL TO ORDER** *Chairman Burns* 6:06pm
- II. **PLEDGE OF ALLEGIANCE** *Chairman Burns*
- III. **ADOPT AGENDA** motion by Andrew Doolittle to adopt agenda; 2nd by Meghaan Bauer; motion carries 4-0
- IV. **VISITOR RECOGNITION AND WELCOME** none
- V. **APPROVAL OF CONSENT AGENDA** motion by Meghaan Bauer to approve the consent agenda; 2nd by Andrew Doolittle; motion carries 4-0
 - Approval of Minutes – November 29, 2022
 - A. Approve Financial Report and Balance of Claims
 - B. Approve Student Activities Report
 - C. TR-13 Bus Inspections
- VI. **COMMUNICATION**
 - A. Superintendent Report *Lisa Rosberg* • none
 - B. Lead Teacher Report *Erin Baer*
 - Mct/bake sale raised \$890
 - Winter Benchmarks underway
 - Erin will be attending Character Strong Conference in Texas, sponsored by PCRS360
 - Discussed problem with unpaid lunch balances; have reached out to food banks and Farm to School for additional funding; how would the board like to proceed
 - Interviewed teacher for vacancy- declined due to pay
 - Erin would like to form a housing committee to explore a Habitat for Humanity project to provide teacher housing
 - C. Literacy Grant Coordinator Report *Billie Taylor* none
 - D. Kitchen Committee *Meghaan Bauer*
 - On Dec 12th, 2022, the committee met with A&E Designs to discuss potential ideas and floor plans. The next steps are to look deeper at 3-4 ideas and cost estimates. Need to know bonding capacity.
- VII. **ACTION ITEMS**
 - A. PE – Long Term Sub motion by Meghaan Bauer to hire Audrey Malcom as a PE Long Term sub; 2nd by Heather Nack-Culbreth; motion carries 4-0

- B. MT Dept of Public Health & Human Services – School Portable Air Cleaner Program motion by Meghaan Bauer to participate in the School Portable Air Cleaner Program; 2nd by Heather Nack-Culbreth; motion carries 4-0
- C. Data Breach Incident Response Plan -tabled
- D. Trustee Call for Election motion by Andrew Doolittle to call for an election; 2nd by Meghaan Bauer; motion carries 4-0
- E. Signs tabled

VIII. BOARD REPORT/FUTURE AGENDA ITEMS motion to adjourn by Heather Nack-Culbreth; 2nd by Meghan Bauer; motion carries 4-0

- Next Regular Board Meeting February 21, 2023 with possible special board meeting sooner. The board agreed on a budget meeting for February 6th at 6pm

X. ACTION TO ADJOURN *Chairman Burns*

February 21 agenda items:

- formation of housing committee*
- unpaid school lunches*
- levy*
- security cameras (upgrade if needed)*

Dustin Burns

Printed Name Board Chair

Signature of Board Chair

Date

Erin Baer

Printed Name

Signature

Date