



## Arrowhead Elementary District No. 75

### Board of Trustees – *Regular Meeting*

#### MINUTES

**Tuesday, April 27, 2021**

**6:00 pm –In Person and Via Zoom**

#### **TRUSTEES PRESENT**

Andrew Doolittle, Chair  
Dustin Burns  
Raymond Beracha

Robert Scott, Vice Chair – Via Zoom

#### **OTHERS PRESENT**

Susie Hedalen, Superintendent  
Mollie Waldum, Co. Supt. – Via Zoom  
Erin Baer, Supervising Teacher  
Cinda Self, Clerk  
Via Zoom Heather Nack-Culbreth  
Theresa Watts  
Maria Rose

Meghaan Bauer

Macey McClennen  
Julia Reichert

#### **CALL TO ORDER**

Board Chair Mr. Doolittle called the meeting to order at 6:09 p.m.

#### **PLEDGE OF ALLEGIANCE**

Mr. Doolittle led in the Pledge of Allegiance.

#### **ADOPT AGENDA**

Mr. Beracha made a motion to approve the agenda as published. Mr. Burns seconded the motion. No comments. Motion carried 4-0.

#### **VISITOR RECOGNITION AND WELCOME**

Board Chair Mr. Doolittle recognized visitors to zoom meeting.

#### **PUBLIC PARTICIPATION – NON AGENDA ITEMS**

None

#### **APPROVAL OF CONSENT AGENDA**

##### a. Approval of Minutes

- March 16, 2021 Regular Board Meeting

##### b. Approval of Financial Report and Balance of Claims

- Payroll Direct Deposit and Warrants = #-87558 thru -87528 and #931 thru 933 in the amount of \$59,002.04
- Claim Warrants #-99727 thru -99722 and #2333 thru #2358 in the amount of \$32,510.11

- c. 1<sup>st</sup> Reading Policy #1310 R-District Policy, #2221-School Closure, #2100 School Calendar, #2050 Student Instruction and #3110-Entrance, Placement, and Transfer

Mr. Burns made a motion to approve consent agenda as published. Mr. Beracha seconded the motion. No comments. Motion carried 4-0.

## COMMUNICATION

d. Superintendent Report

- Mrs. Hedalen updated the Board and visitors on 1-8<sup>th</sup> grade hike to the falls last week of school, Graduation and communications with neighborhood for shutting off parking lot lights for summer. Mrs. Hedalen also spoke about personnel changes and how it might look for the new school year. As well as informing board of hiring committee for administrative position through Kulava law firm. Mrs. Hedalen also let the board know she is available to help with the administrative portion of the Literacy grant.

e. Lead Teacher Report

- Mrs. Baer spoke on testing being in full swing upcoming track and field days at Gardiner and how busy but exciting the kindergarten roundup went.

## ACTION ITEMS

f. Health Insurance

- Mr. Burns made a motion to continue with same plans for the 2021-2022 school year through Pacific Source for Health Insurance. Mr. Beracha seconded the motion. No comments. Motion carried 4-0.

g. 2021-2022 School Calendar

- Mr. Beracha made a motion to accept calendar as presented for the 2021-2022 school year. Mr. Burns seconded the motion. No comments. Motion carried 4-0.

h. 2021-2022 Certified Employment Contracts/Assignments

- Mr. Burns made a motion to accept the following certified employment contracts; Erin Baer \$42,741, Shannon Baukol \$37,171, Macey McClennen \$30,592, Tessa Vought \$34,348, Maria Rose \$35,773, Julia Reichert (.5FTE) \$14,273, and Theresa Watts \$33,700. Mr. Beracha seconded the motion. No comments. Motion carried 4-0.

i. 2021-2022 Extra Duty Stipends

- Tabled.

j. 2021-2022 Classified Employment Contracts

- Mr. Beracha made a motion to accept the following classified employment contracts; Laura Coolack \$18/hr., Sam Duffy \$15/hr., Kim Newhouse \$17/hr., Allison Peterson \$14/hr., and Julia Reichert (.5) \$14.50/hr. Mr. Burns seconded the motion. No comments. Motion carried 4-0.

k. 2021-2022 Substitute Salaries/List of Subs

- Mr. Burns made a motion to the list of subs submitted for the 2021-2022 school year. Mr. Beracha seconded the motion. No comments. Motion carried 4-0.

I. 2021-2022 Food Service Manager Contract

- Mr. Burns made a motion to accept the Food Service Manager Contract for Glenda Roberts at \$32,300. Mr. Beracha seconded the motion. No comments. Motion carried 4-0.

m. 2021-2022 Business Manager Contract

- Mr. Burns made a motion to accept the Business Manager Contract for Cinda Self at \$41,600 with coming to the building at least two days per month one of which would be the board meeting date. Mr. Beracha seconded the motion. No comments. Motion carried 4-0.

**ACTION OTHER**

- None

**BOARD REPORT/FUTURE AGENDA ITEMS**

- Next Regular Board Meeting Date: May 18<sup>th</sup> at 6:00pm In person.

**ACTION TO ADJOURN**

Mr. Beracha made a motion to adjourn the meeting. Mr. Burns seconded the motion. No comments. Motion carried 4-0.

Andrew Doolittle

Printed Name Board Chair

Signature of Board Chair

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date